Classified Document

**7adriin.com**

**Phase 1**

Freelancing Service Website Development Requirements Classified Document

**Project Deliverables:**

7adriin website will be dedicated to provide clients freelancing services of Marketplaces of different expert level of freelancers.

* Guest can browse the website with all available categories, sub categories with freelancer’s profiles to specific skills under the category.
* 7adriin website is specifically to Middle East and North Africa region, therefore default language is Arabic and second Language is English.
* 7adriin website should be responsive design to smart phones, tablets and PCs.
* Website designer should provide different website design templets minimum 3 and tune it up as business owners required.
* Source code of development copy righted to 7adriin.com, must be submitted upon delivery of the project
* Payment gateway Online International Network e-commerce solution https://www.network.ae/en
* 7adriin is based in UAE should implement VAT based on client location, 7adriin website should dedicate client location based & recorded this information, if the client based in UAE then total amount of project awarded must introduce 5% VAT from total amount.
* 7adriin.com should be deal with main currency AED to all customer based in UAE so currency converter should be build-in the website. Customers outside UAE main currency USD
* 7adriin.com should be Geo enable based on user location
* Advance search engine in 7adriin.com
* Meta-data enabled on categories & sub categories Arabic and English
* Profile freelancer in 7adriin website should show to everyone his/her rating and project completed with hidden client details.
* CMS Content Management System in 7adriin should have easy to use full capabilities to add category & sub category, add more pages, editing, adding photos, …….etc.
* Client or Freelancer can submit in Dispute Management request during the project and 7adriin administrators required to investigate upon Terms & Condition
* Digital invoicing via emails to clients

**Technology:**

* PHP, Microsoft SQL for server side programming
* HTML5.2, CSS and JavaScript for frontend
* Bootstrap to make website responsive
* Hosting with Blue host as dedicated Hosting Standard

**Freelancer**

**Registration:**

Freelancer registration require the following: -

* Full Name
* Country
* Residence Country
* Contact Number
* Home Address
* Age
* Category of Expertise & Sub Category
* Description of education background, services to deliver
* Document upload: Valid Passport Copy, Education level, Certifications
* Upload Picture of freelancer in the portfolio
* Email & verification
* New user can register via their mail id.
* Payment referred two options: Wire Transfer to bank account & Western Union
* Preferred language of communication Arabic or English or Both
* User can choose their professional as employer, freelancer or both.
* User will receive the conformation mail from the respective site.
* 3 Level of expertise for freelancers defined on following level: -

A. Student

B. Certified/Experienced

C. Expert

* Freelancer should update his/her profile in Arabic and English to be replicated in both sites languages.

**Login:**

* The existing user can login with valid username and password.
* In case of forgot the password, there is an option of recovery password.

**Dashboard:**

* Freelancer can prospect their profile as dashboard view.
* Freelancer can manage their own profile.
* Freelancer can merge social, additional details and skills.
* Freelancer can view the recent activities.
* Freelancer can receive notification relevant to their profile.
* Freelancer also can view the statistic details of their activity.
* Freelancer can perspective the credit details via dashboard.
* Freelancer can view the project details.
* Freelancer has advanced option of quick search for their favorites as add to favorite.
* Label in freelancer note that below mechanism in freelancer drop box once he/she pick the language
* If freelancer choice preferred language Both languages his/her profile will be shown in both Arabic & English websites. He/she update profile in English & Arabic
* If freelancer choice preferred language Arabic only his/her profile will be shown in Arabic website language. He/she update profile in Arabic only
* If freelancer choice preferred language English only his/her profile will be shown in English website language. He/she update profile in English only

**Search:**

* Freelancer can shortlist the project details.
* Freelancer can search for their required project via search box by the use of keywords.
* Freelancer can filter the search result by categories, skills and location.

**Categories:**

* This page subsists of several sub-categories.
* Freelancer can sort the view.

**Work:**

* Freelancer can search via search box and filter by location and skills.
* Required important details will be displayed in this page itself.
* Description of the project can be viewed by a single click.
* Freelancer can view the proposals for the project.
* Freelancer can view the posted employer’s details.
* Freelancer can apply to any projects.
* Freelancer can view the budget, average budget details and total proposals.
* Freelancer can request for credit details.
* Freelancer can request to withdraw his/her amount based on dashboard available project completed 7adriin.com is responsible to transfer the amount to freelancer or return money back to client if freelancer failed to accomplish project.

**Find freelancer:**

* Freelancer can prospect the freelancer’s details with their review.
* Freelancer can search via search box and filter by location and skills.
* Freelancer can sort the freelancer list.
* Freelancer can view the budget details and review of the freelancer on details.

**Blog:**

* Freelancer can view the recent projects details.
* Freelancer can view different blogs that each contains the peculiar details.

**CMS page:**

* About freelancer.
* Social media integration
* How it works

**Employer/Client**

* Client has easy sign-up either by Email direct registration form within 7adriin website, or Google+ or Facebook, verification on email based.

**Dashboard:**

* Employer/Client can prospect their profile as dashboard view.
* Employer/Client can manage their own profile.
* Employer/Client can merge social and additional details.
* Employer/Client can view the recent activities.
* Employer/Client can receive notification relevant to their profile.
* Employer/Client also can view the statistic details of their activity.
* Employer/Client can perspective the credit details via dashboard.
* Employer/Client can view and add the new project details.
* Employer/Client can add the project to favorite.
* Open the workspace in Dashboard for client & freelancer for further discussion regarding project, upload and download files in different format.

**Search:**

* Employer/Client can shortlist the project details.
* Employer/Client can search for their required project via search box by the use of keywords.
* Employer/Client can filter the search result by categories, skills and location.

**Categories:**

* This page subsists of several sub-categories.
* Employer/Client can sort the view.

**Post a project:**

* Client/Employer can post Project with following required information: -

A. Title

B. Project Description

C. Category

D. Delivery Time

E. Project Cost Estimation (Budget)

F. skill

G. Location

H. File

* Employer/Client can view the preview about the project details.
* After posting user can view the greetings.
* Once Project posted it automatically trigger notification emails to all freelancers within specific Category.
* Client review all proposals from freelancers upon their submitted proposals
* Client can invite specific freelancer during posting for bidding
* Client need to secure the full payment to 7adriin.com once client decided to award and freelancer need to be notify that Client awarded him/her the project and payment secured with 7adriin.com
* Client need sit Milestones for the project and release upon each deliver Milestone till finish of the project
* Active Posted Project valid in 7adriin for 7 days if client has not awarded to any freelancers upon proposal it will be delete it automatically.
* Once client finish the project he/she must add Rating and feedback on freelancer profile which going to be visible to all Guests in the website

**Blog:**

* Employer/Client can view the recent projects details.
* Employer/Client can view different blogs that each contains the peculiar details.

**CMS page:**

* Social media integration
* How it works

**ADMIN VIEW**

**Log in:**

* Admin can log in with valid username and password.
* Admin can also recover the password via forget password option.

**Dashboard:**

* Admin can stretch the recent activities and commerce status.
* Admin can view page at glance.
* Admin can take quick notes by using quick draft.
* Admin can prospect the updating details.

**Freelancer:**

* Admin can supervise the marketplace, snapshot, news and tutorial details.
* Admin can guide the general settings of the dashboard.
* Admin can manage the category details of the user.
* Admin can manage the notification details.
* Admin can limit the project details via appearance, skills, budget, types, location and file type.
* Admin can manage the proposal visibility, credits usage and pricing details.
* Admin can supervise that how much freelancers detail available in the single page.
* Admin can upload an avatar and location details.
* Admin can change geolocation details via setting specifications for language, projects, and user.
* Admin can manage the backend access.
* Admin can stretch the report details.
* Administrator need to review & approve or reject or return for correction freelancer registration and sit level of expertise upon document proof submission.

**Payments:**

* Order:
* Admin can manage the order details.
* Admin can add a new order.
* Order details can be filter by date.
* Admin can search an order details from search box.
* Settings:
* Admin can manage the regional, tax, payment gateway and security details.
* Admin can guide the escrow details.
* Admin can merge some add on.
* Admin can supervise the payment gateway details.

**Project management:**

* Category:
  + Admin can manage the category of the projects.
  + Admin can add a new project category.
  + Admin can search project category using search box.
* Tags:
  + Admin can manage the project tag.
  + Admin can add new project tag.
  + Admin can search a project tag using search box.
* Skills:
* Admin can add and manage the skill details.
* Admin can search for particular skill via search box.
* Reviews:
  + Admin can manage the reviews.
  + Reviews are filtered using reviews.
* Admin can search review using search box.
* Proposals:
  + Admin can manage the proposals.
  + Reviews are filtered using proposals.
* Admin can search proposals using search box.

**Posts:**

* Admin can guide the posts and update the posts.
* Admin can add new posts and categorize the user’s posts.
* Admin can search for a post details for a quick access.
* Admin can tag the user’s details.
* Admin can trash or modify the post.

**Pages:**

* Admin can guide all the pages.
* Admin can search from search box in pages.
* Admin can filter by date.
* Admin can trash or modify the pages.
* Admin can add new page.

**Comments:**

* Admin can manage the comments.
* Admin can search for search box in comments.
* Admin can trash or modified the comments.
* Admin can filter the comment by using pings and comments.

**Contact forms:**

* All users’ contact form is managed by the admin.
* Contact forms are filtered using date, category.
* Admin can search contact form using search box.

**Newsletter:**

* Admin can read all the documentations.
* Admin can manage the statistic, newsletter and subscriber.
* Admin can add new newsletter.
* Admin can list the subscriber’s status.
* Admin can manage the newspaper settings.

**Appearance:**

* Admin can customize the theme settings.
* Admin can manage the widgets and menus.
* Admin can manage the general, header and footer setting.
* Admin can manage the tour page settings like sidebars, display style.
* Admin can manage FAQ and blog pages.
* Admin can manage the social network sharing details.
* Admin can manage the import or export options.
* Admin can manage the template settings.
* Admin can manage the plug-in.
* Admin can guide the static page as their own wish.
* Admin can guide all the menus in the site.

**User:**

* Admin can manage the user details.
* Admin can modify the role of the user.
* Admin can search for a user by the advanced search option.
* Admin can supervise the action of the site users.
* Admin can include a person into the site.
* Admin can change the theme settings too.
* Admin can enable for the keyboard settings and toolbar.
* Admin can include the new profile.
* Administrator can create multiple Emails XYZ@7adriin.com

**Tools:**

* Admin can re-animate thumbnails for all products.
* Admin can manage import and export details.

**General settings:**

* Admin can manage
* Site title
* Site address
* E-Mail address
* Time zone
* Date and time format
* Site language
* Payment gateway
* Admin manage social network login setting.
* Admin manage visual composer general settings.

**Advance feature:**

**SECURITY FEATURES:**

**Login Security:**

* Sign-in using your password and your cell phone to vastly improve login security. This is called Two Factor Authentication and is used by banks, government agencies and military world-wide for highest security authentication.
* Includes two-factor authentication, also referred to as cell phone sign-in.
* Enforce strong passwords among your administrators, publishers and users. Improve login security.
* Checks the strength of all user and admin passwords to enhance login security.

**Blocking Features:**

* Real-time blocking of known attackers.
* Block entire malicious networks. Includes advanced IP and Domain WHOIS to report malicious IP's or networks and block entire networks using the firewall. Report security threats to network owner.
* Rate limit or block security threats like aggressive crawlers, scrapers and bots doing security scans for vulnerabilities in your site.
* Choose whether you want to block or throttle users and robots that break your security rules.

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